



HM Government

## Leyland Town Deal Board

Thursday, 11th May, 2023, 8.00 am

Wheel Room, Civic Centre, Leyland PR25 1DH and via Microsoft TEAMS

### Agenda

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| <p><b>1 Welcome by the Chair</b></p> <p><b>2 Apologies for Absence</b></p> <p><b>3 Minutes of the last meeting held on 1 March 2023</b></p> <p>Please see attached for approval.</p> <p><b>4 South Ribble Dementia Action Alliance - Breakfast meeting 19 May</b></p> <p>A request has been received for the Board to consider attending / promoting this event (see attached).</p> <p><b>5 Brownfield Land Release Fund</b></p> <p><b>6 Progress Update</b></p> <p><b>7 Risk Register</b></p> <p><b>8 Any other business</b></p> <p><b>9 Date of next meeting</b></p> | <p>(Pages 3 - 6)</p> <p>(Pages 7 - 8)</p> |
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Chris Sinnott  
Chief Executive

Electronic agendas sent to Members of the Leyland Town Deal Board s

The minutes of this meeting will be available on the internet at [www.southribble.gov.uk](http://www.southribble.gov.uk)

Forthcoming Meetings  
To be confirmed

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<b>Minutes of</b>	<b>Leyland Town Deal Board</b>
<b>Meeting date</b>	<b>Wednesday, 1 March 2023</b>
<b>Members present (in person):</b>	Charles Hadcock (Chair) - Roachbridge Ltd, Neil Conlon - Conlon Construction Karl Worsley - DWP David Berry - D&W Berry Councillor Paul Foster - SRBC Councillor Michael Green - Farington Parish Council and Christine Holmes – Leyland United Reformed Church
<b>Members present (virtually):</b>	Adrian Walsh - Leyland Trucks, Liam Ferguson - NW Projects, Tim Cahill - Runshaw College, Katherine Fletcher MP for South Ribble and Councillor Jane Bell – SRBC
<b>Officers present:</b>	Ian Leivesley, (Director of Commercial Services), Portia Taylor-Black (Strategic Development Officer) and Clare Gornall (Democratic and Member Services Officer)
<b>Other attendees:</b>	Thomas Broom, Chief of Staff, Office of the MP for South Ribble (attended virtually)

## **32 Apologies**

Apologies were received from Councillor James Flannery.

## **33 Minutes of the last meeting**

Resolved: That the minutes of the meeting held on 14 December 2022 be agreed as a correct record.

## **34 Progress Update**

Portia Taylor Black gave an update on progress on the Town Deal. She shared a presentation showing the design overview of the project.

Ian Leivesley, Director of Commercial Services reported that the relevant planning applications relating to the Town Deal had now been to the Planning Committee.

However, there were issues relating to LCC Highways who did not feel able to support all the requirements. A meeting was therefore to be arranged in a couple of weeks to discuss a way forward and ensure that the elements of the project complement each other.

# Agenda Item 3

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There were also other issues as regards the Environment Agency, who needed to review the flood risk to assess potential overflow from the brook to the Balfour Court car park.

The Chair of the Town Deal Board agreed to write a letter to these responsible authorities in support of the application and the requirements of the Town Deal project. Katherine Fletcher MP also agreed to send an official letter in her capacity as a Member of Parliament.

Portia Taylor-Black explained that the Balfour Court acquisition was required for the Town Deal project to progress. The market traders were keen to establish timelines for the works that would affect them, however that would not be possible until Balfour Court had been resolved. She stressed that she had completed an assessment of the traders' requirements, so we can work on designs on how to house them while the work is in progress.

Resolved:

- i) That the progress update be noted; and
- ii) That Portia Taylor-Black update the Board as to developments with the market traders; and
- iii) That letters of support be sent from the Chair and Katherine Fletcher MP to the relevant authorities to progress matters as quickly as possible.

## **35 Risk Register**

Portia Taylor-Black circulated the latest Risk Register. There were a number of outstanding high risk areas, however these should be mitigated now that funding had now been allocated and once work actually commences. As regards the risk relating to a clash with future LCC highways work, the Council is trying to mitigate by meeting with them to resolve the issue.

It was noted that some of the actions were assigned to Rachel Salter, who had now left the Council. Portia agreed to update the Risk Register accordingly.

Ian Leivesley congratulated Portia on her hard work so far and also thanked the Board for their hard and commitment.

Resolved: That the Risk Register be noted.

## **36 Any other business**

None.

## **37 Date of next meeting**

The next meeting will be held on Thursday, 11 May 2023 at 8.00am in the Civic Centre, Leyland.

# Agenda Item 3

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Chair

Date

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# Agenda Item 4

## Is your business dementia friendly?



Working to become  
**Dementia  
Friendly**  
2023



**DAA**  
South Ribble  
Dementia Action Alliance

Are you a local business who would like to know more about being dementia friendly?

Can you be a business of choice for people living with dementia and their family and carers in our local area?

We are holding a "Business breakfast" to invite businesses to pop in and talk to us about how they can make their business/organisation and their building, more dementia friendly.

- We can provide feedback from people who have visited businesses and what works and doesn't work
- Why people attend one business or organisation over another
- We can talk to you about signing up to our "Dementia Charter" – a free membership and the benefits that come with it
- We can offer you and your staff and volunteers a free Dementia Friends session.
- Join us for a free tea or coffee

### Be a business of choice for those living with dementia

**How?**  
Come along to  
our informal drop  
in event

**Where?**  
Community Space at the  
front of Leyland United  
Reformed Church

**When?**  
Friday 19 May  
8.30am-12noon

For further information please email  
[louise.davies@southribble.gov.uk](mailto:louise.davies@southribble.gov.uk).

For more information please visit [www.southribble.gov.uk/dementia](http://www.southribble.gov.uk/dementia)

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